

**State of Utah**  
**Department of Administrative Services**  
**Division of Fleet Operations**

**Legislative 5% Fleet Reduction  
Report**

**Executive Appropriations Committee**  
**15 April 2003**

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## Division of Fleet Operations 5% Fleet Reduction Report Summary

*Base 5% Fleet  
Reduction  
Targets 229  
vehicles  
statewide*

### **1.0 Introduction:**

The Division of Fleet Operations (DFO), a customer service agency, is pleased to present this preliminary report to the Executive Appropriations Committee. With a little over two months left to comply with the Legislative mandate to reduce the fleet, DFO can report that the mandate has been achieved. Below is a table produced from our Fleet Tracking System (FTS) using a query showing the current fleet totals relative to the State Vehicle Report (SVR) taken in November 2001:

Nov 01 Count	Adjustments & Exemptions <sup>1</sup>	5% Base Count	5% Target Reduction	Actual Reductions <sup>2</sup>	Difference
7,335	-2,745	4,589	229	-261	-31

As indicated by the "Actual Reductions" column in the table above state agencies have reduced the state fleet by 261 vehicles. This reduction exceeds the projected actual target of 229 vehicles.

*DFO Fleet  
Tracking  
System (FTS)  
tracks exact  
vehicles being  
eliminated*

**Attachment 1**, illustrates the state fleet is a dynamic operation with continuous fluctuations on a monthly basis. The detail of this report found in **Attachment 2** is a snapshot of the fleet at the close of the third quarter 2003, which traditionally is a low point in the fleet inventory. Additional adjustments and reductions may occur before the 30 June 2003 deadline.

Fleet Operations will continue to work with each agency to reconcile the fleet vehicle counts according to the 2003 Legislative intent language. In addition to the FTS information provided in this report, DFO will record the exact vehicles eliminated using a field called "Replaced By" in FTS, and entering "FO0000". This will document that each of the vehicles eliminated via the 5% mandate were never replaced.

*Fleet  
reduction  
intent  
language  
approved by  
Legislature*

### **2.0 Background:**

The 2002 Executive Appropriations Committee approved intent language to reduce the state fleet by 5%.

*"It is the intent of the Legislature that the Division of Fleet Operations work with the agencies to reduce the size of the fleet, except for vehicles for sworn officers, by five percent by the end of FY 2003."*

*Additional  
vehicles found  
in the  
reduction  
process. DFO  
works with  
agencies to  
validate fleet  
size.*

The intent language allows exemptions for vehicles assigned to sworn police officers. **Attachment 3**, drafted on 17 April 2002 is a clarification proposed by the DAS auditor's office and approved by the Legislative Fiscal Analyst (LFA). These clarifications were as follows:

- a. November 2001 State Vehicle Report (SVR) used for base fleet count
- b. Exempt: Heavy-Duty vehicles over 1 ton GVWR
- c. Exempt: Specialty and Construction type vehicles
- d. Exempt: Do-Not-Replace vehicles operated by agencies.

A complete breakdown of the base, target, exemptions and addition numbers can be found in the pie chart called, **Attachment 4**.

<sup>1</sup> Figure 6: Breakdown of exemptions, and base count totals.

<sup>2</sup> End of third quarter 2003 FTS report

*Non-Higher Education Fleets have eliminated 250 vehicles or 96% of the reductions.*

*New intent language to further clarify reductions is introduced by Legislature in 2003*

*New intent language introduced to reconcile Higher Education fleet counts*

### **3.0 Methodology & Challenges:**

Early in the tracking process while monitoring the 5% fleet reduction, DFO encountered two additional challenges that were not part of the original methodology approved. These two (2) new factors listed below, affected the total number of vehicles in the fleet and had to be reconciled before the reduction process began.

*DFO had to:*

1. Add legislatively approved expansion vehicles to the fleet totals, and
2. Input found and federally funded vehicles to the fleet count that were not included in the November 2001 report. Most of these vehicles were related to the Higher Education (HED) fleets.

After these vehicles were added to FTS, DFO determined the most fair way to treat these additions was to do the following: 1) Legislature approved vehicles were treated as an exemption, and 2) Found vehicles were added back to the base, inflating the total fleet count and increasing the number of targeted reductions. Once the base number was adjusted to reflect the actual fleet count, then DFO subtracted the exemptions to determine the new 5% reduction target for each agency. The total number of reductions targeted for removal became 229 vehicles.

**Attachment 5** is a table that excludes HED from the detail summarized in the previous Attachment 2. By removing HED from the summary a reduction of 250 vehicles from non-HED agencies is shown. Meaning, there is some reconciliation work to be completed relative to the HED fleet numbers. A detailed graph of the fleet count fluctuations is found in **Attachment 6**, which shows a downward trend for all agencies except HED.

During the 2003 session the Legislature approved a revision to the 2002 intent language that excluded specific vehicles as fleet reductions:

*“It is the intent of the Legislature that agencies shall comply with the five percent fleet reduction as directed in Senate Bill 1, 2002 General Session through reductions in vehicles scheduled for replacement. It is further the intent of the Legislature that agencies shall not use vehicles classified as “specialty” or “construction” vehicles in meeting the five percent figure.”*

DFO will ensure this intent language is followed by not allowing any of these exclusions to be part of the overall reduction. A detailed description of specialty vehicles can be found in **Attachment 7**. This attachment was prepared at the request of LFA to show the percentage breakdown of the fleet reductions by vehicle type. Additionally, **Attachment 8** contain pie charts showing the vehicle type breakdowns before and after the reductions.

In February 2003 a letter was sent out from DFO to officially notify agencies of their projected 5%-reduction target. Moreover, in the 2003 session, the Legislature approved the following intent language, to assist DFO with reconciling the fleet counts in HED:

*“It is the intent of the Legislature that every department of state government and the Utah System of Higher Education (including UCAT) provide written confirmation of fleet size and composition to the Division of Fleet Operations no later than June 30, 2003. It is further the intent of the Legislature that the Division of Fleet Operations reconciles fleet counts to the statewide Fleet Anywhere Database to use as a baseline for future analysis and potential audit of fleet size and composition.”*

*DFO reconciliation process to ensure accurate vehicle counts in the future*

DFO uses several tools to ensure the accuracy of the state fleet totals. A private consultant established a historical baseline. Since that time DFO implemented these processes to validate state fleet count totals:

1. Data input directly into FTS by state agencies.
2. Automated download from DMV of state-owned vehicles to compare to FTS.
3. Routine check of vehicles in the Fuel Network against vehicles in the FTS.
4. Periodic audits and inspections with agencies to validate FTS data.

These tools will be used to help HED validate their fleet counts once again. Additionally DFO will have HED fleet contacts validate in writing the total number of their institutional vehicle counts to present to LFA.

*Fleet reductions save the state approximately 900,000 dollars annually*

#### **4.0 Advantages & Benefits:**

The vision of the Legislature to reduce the state fleet has yielded two (2) primary benefits to the state fleet operation.

1. Reduction of over 229 vehicles, and
2. Improved accuracy in future vehicle count totals.

The most obvious advantage is the reduction of over 229 vehicles from the state fleet. Each vehicle costs on average approximately .28 cents-per-mile to operate. An average vehicle in the state fleet travels about 14,000 miles per year. This 5% reduction will save the state approximately \$897,688 dollars annually (.28 x 14,000 x 229). Another major advantage to this exercise was the vigilance each agency paid to their total fleet count. DFO has been producing the state vehicle report consistently each year witnessing many unexplained fluctuations in the agency fleet totals. With this mandate and the new intent language future vehicle totals should be more accurate.

*Fleet agencies are vigilant about their exact fleet sizes*

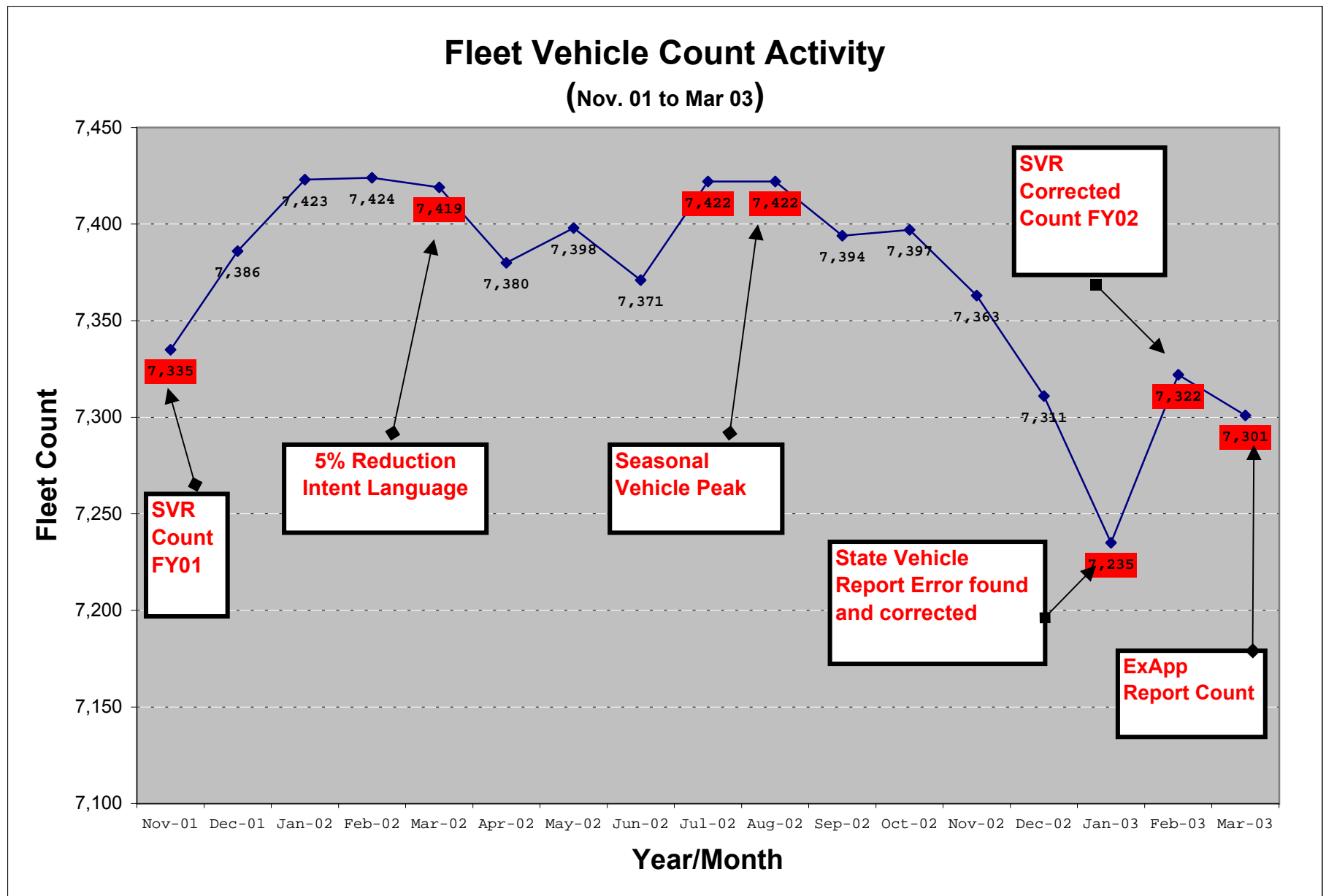
#### **5.0 Summary:**

DFO will continue to monitor the progress of the 5% fleet reduction and will produce an official report to the Legislature on 30 June 2003. It should be noted that each one of the agencies has been very supportive and cooperative in assisting DFO with this difficult task. The Legislative can be assured that their vision to reduce the fleet has met its primary objective.

*This Report shows that the Legislature's 5% Fleet Mandate eliminates over 260 vehicles from agencies statewide*

#### **6.0 Attachments:**

Attachment 1: Fleet Count Activity Graph from November 2001 to March 2003  
 Attachment 2: Fleet Reduction Summary Report by Agency  
 Attachment 3: Memorandum 5% Fleet Reductions  
 Attachment 4: Pie Chart Count Breakdown by Category  
 Attachment 5: Fleet Reduction Summary Report by Agency, excluding HED  
 Attachment 6: Fleet Count Fluctuations between November 2001 and April 2003  
 Attachment 7: Vehicle Type Breakdown vs. 5% Reductions  
 Attachment 8: Pie Chart Comparison of Vehicle Type Breakdown vs. 5% Reductions (Before and After)



Name	Nov '01 Count	Adj*	**Expansions	Adj count	***Exemptions	5% Base Count	Target Reduction	Apr 03 Count	Difference	Left to Reduce	% Difference
ADMIN SERVICES DAILY POOL	192	0	0	192	13	179	9	182	-10	-1	-6%
ADMINISTRATIVE SERVICES	149	0	0	149	26	123	6	138	-11	-5	-9%
AGRICULTURE	102	0	2	104	33	71	4	101	-3	1	-4%
ALCOHOLIC BEVERAGE CONTROL	21	0	0	21	10	11	1	22	1	2	9%
AREA HLTH ED CNTRS	7	0	0	7	0	7	0	4	-3	-3	-43%
ATTORNEY GENERAL	40	0	0	40	20	20	1	34	-6	-5	-30%
BE BOARD OF EDUCATION	46	0	0	46	1	45	2	46	0	2	0%
BE SCHOOL/DEAF & BLIND	26	0	5	31	5	26	1	31	0	1	0%
BEAR RIVER ASSC OF GOVERNMENT	1	0	0	1	0	1	0	1	0	0	0%
BOARD OF PARDONS	3	3	0	6	0	6	0	6	0	0	0%
BR BOARD OF REGENTS	1	0	1	1	0	1	0	1	0	0	0%
BR COLLEGE OF EASTERN UTAH	57	3	0	60	16	44	2	62	2	4	5%
BR DIXIE COLLEGE	51	0	0	51	11	40	2	53	2	4	5%
BR SALT LAKE COMMUNITY COLLEGE	116	4	0	120	51	69	3	117	-3	0	-4%
BR SNOW COLLEGE	45	1	0	46	9	37	2	45	-1	1	-3%
BR SOUTHERN UTAH UNIVERSITY	117	14	0	131	36	95	5	127	-4	1	-4%
BR UNIVERSITY OF UTAH	485	4	0	489	91	398	20	481	-8	12	-2%
BR UTAH COLLEGE OF APPLIED TEC	77	1	0	78	14	64	3	77	-1	2	-2%
BR UTAH STATE UNIVERSITY	590	122	0	712	271	441	22	694	-18	4	-4%
BR UTAH VALLEY STATE COLLEGE	104	14	0	118	12	106	5	137	19	24	18%
BR WEBER STATE UNIVERSITY	141	5	0	146	31	115	6	147	1	7	1%
CENTRAL UTAH MENTAL HEALTH	16	0	0	16	0	16	1	16	0	1	0%
COMMERCE	34	0	0	34	28	6	0	34	0	0	0%
COMMUNITY & ECON DEVELOP	41	0	0	41	17	24	1	37	-4	-3	-17%
CORRECTIONS	400	0	0	400	199	201	10	384	-16	-6	-8%
COURTS ADMINISTRATION	168	0	0	168	1	167	8	157	-11	-3	-7%
DAVIS MNTL HLTH	9	0	0	9	0	9	0	8	-1	-1	-11%
ENVIRONMENTAL QUALITY	45	0	0	45	2	43	2	39	-6	-4	-14%
FIVE COUNTY AOG	5	0	0	5	0	5	0	5	0	0	0%
FOUR CORNERS MNTL HEALTH	6	0	0	6	0	6	0	6	0	0	0%
GOVERNORS OFFICE	5	2	0	7	0	7	0	7	0	0	0%
HEALTH	54	0	0	54	0	54	3	56	2	5	4%
HUMAN SERVICES	493	0	0	493	21	472	24	489	-4	20	-1%
INDUSTRIAL COMMISSION	34	0	0	34	0	34	2	31	-3	-1	-9%
INSURANCE DEPARTMENT	8	0	0	8	8	0	0	8	0	0	0%
NATIONAL GUARD	29	3	0	32	1	31	2	32	0	2	0%
NATURAL RESOURCES	757	0	0	757	286	471	24	667	-90	-66	-19%

Name	Nov '01 Count	Adj*	**Expansions	Adj count	***Exemptions	5% Base Count	Target Reduction	Apr 03 Count	Difference	Left to Reduce	% Difference
NORTHEAST CNSLNG CNTR	10	0	0	10	0	10	1	10	0	1	0%
PUBLIC SAFETY	687	24	0	721	540	181	9	705	-16	-7	-9%
SALT LAKE CO AGING SRVS	13	0	0	13	2	11	1	13	0	1	0%
SAN JUAN CNSLNG CNTR	8	0	0	8	0	8	0	8	0	0	0%
SOUTH WEST MENTAL HEALTH	9	0	0	9	0	9	0	9	0	0	0%
SOUTHEAST DIST HLTH	9	0	0	9	0	9	0	9	0	0	0%
SOUTHEAST UT AOG	4	0	0	4	0	4	0	4	0	0	0%
SOUTHWEST DIST HLTH	10	0	0	10	0	10	1	10	0	1	0%
STATE AUDITOR	3	0	0	3	0	3	0	3	0	0	0%
STATE TREASURER	1	0	0	1	0	1	0	1	0	0	0%
TAX COMMISSION	60	0	0	60	25	35	2	55	-5	-3	-14%
TOOELE MENTAL HEALTH	4	0	0	4	0	4	0	3	-1	-1	-25%
TRANSPORTATION	1,862	3	0	1,865	1,185	680	34	1810	-55	-21	-8%
TRI-CO HLTH DEPT	5	0	0	5	0	5	0	5	0	0	0%
TRUST LANDS ADMINISTRATION	14	0	0	14	0	14	1	14	0	1	0%
UINTAH BASIN ASSC OF GOVERNMENT	2	0	0	2	0	2	0	2	0	0	0%
WASATCH MNTL HLTH	26	0	0	26	0	26	1	26	0	1	0%
WEBER COUNTY MENTAL HEALTH	8	0	0	8	0	8	0	6	-2	-2	-25%
WORKFORCE SERVICES	117	0	0	117	0	117	6	111	-6	0	-5%
<b>Totals</b>	<b>7,327</b>	<b>203</b>	<b>8</b>	<b>7,547</b>	<b>2,965</b>	<b>4,582</b>	<b>229</b>	<b>7,286</b>	<b>-261</b>	<b>-31</b>	

**LEGEND/EXPLANATIONS:**

**\* ADJ (Adjustments)= Found vehicles, Federally owned vehicles & Vehicle omissions.**

- 1.Board of Pardons= 3 vehicles moved from Corrections
- 2.Governors Office= 2 assigned temporary vehicles
- 3.National Guard= 3 Vehicles transferred from DNR for Cemetery
- 4.Public Safety= 24 Vehicles approved by LFA added to meet car per officer
- 5.Transportation= 3 Vehicles miscoded and corrected after count

**\*\*Expansions= Additional vehicles approved by the Legislature**

- 1.Agriculture= 2 Vehicle expansions funded and approved by the Legislature.
- 2.BE School Deaf/Blind= 5 Vehicle expansions funded and approved by the Legislature.

**\*\*\*Exemptions= Vehicle units removed from base count. (Sworn Officers, Do-Not-Replace, & Heavy-Duty Equipment)**

# Memorandum

**Subject: 5% Fleet Reduction**

**17 April 2002**

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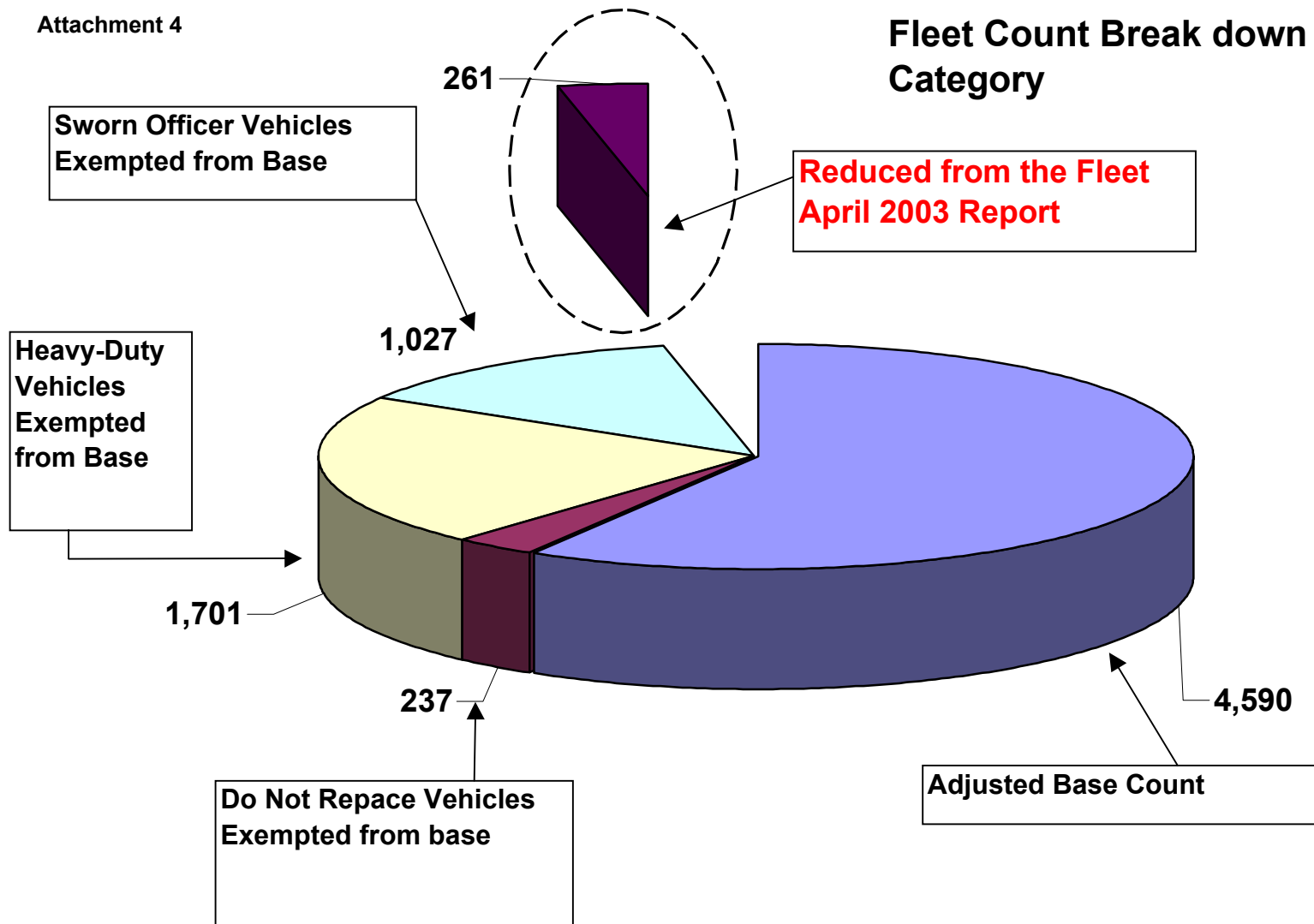
Kevin,

Regarding the intent language to reduce the fleet size by 5% by the end of FY 2003, we intend to use the following as our guideline to accomplish that task:

1. We will use the State Vehicle Report dated November 1, 2001 as the source document for determining a baseline number of vehicles from which the 5% reduction will come. The total vehicle count as presented in that report is 7,335 vehicles.
2. However, the baseline number of vehicles will be less than the 7,335 vehicles reported, as it will be affected by the following three actions:
  - a. Per previous discussion, only light-duty vehicles will be included in the baseline number of vehicles. Therefore, 1,701 heavy-duty vehicles appearing in the November report will be subtracted from the total number indicated in that report. The 1,701 figure accounts for all 1-ton (plus) vehicles, specialty vehicles, and construction vehicles included in the report and will thereby reduce the baseline number.
  - b. Per intent language, any vehicle assigned to a sworn officer will also be subtracted from the numbers presented in the November report, thereby further reducing the baseline number. At present we have identified 787 vehicles in this category, but that number will increase slightly as we get input from all applicable agencies.
  - c. Some vehicles reported in the November report may actually be vehicles for which the state does not hold title. Primarily this would be applicable to vehicles at Institutions of Higher Education where the vehicle was purchased by federal or other grant money. Such vehicles should not be considered in the baseline number. It is not known how many, if any vehicles fall into this category, but the number should be minimal.
3. The 5% reduction will then be based on the total number of vehicles reported in the November State Vehicle Report, minus the heavy-duty vehicles, vehicles identified for sworn officers, and any other vehicle that is not titled to the state. At present, the 5% reduction using the above methodology, equates to approximately 240 vehicles. The actual number will vary slightly as a few additional sworn officer vehicles are identified and any vehicles that are not titled to the state.



## Fleet Count Break down by Category



Name	Nov '01 Count	Adj*	**Expansions	Adj count	***Exemptions	5% Base Count	Target Reduction	Apr 03 Count	Difference	Left to Reduce	% Difference
ADMIN SERVICES DAILY POOL	192	0	0	192	13	179	9	182	-10	-1	-6%
ADMINISTRATIVE SERVICES	149	0	0	149	26	123	6	138	-11	-5	-9%
AGRICULTURE	102	0	2	104	33	71	4	101	-3	1	-4%
ALCOHOLIC BEVERAGE CONTROL	21	0	0	21	10	11	1	22	1	2	9%
AREA HLTH ED CNTRS	7	0	0	7	0	7	0	4	-3	-3	-43%
ATTORNEY GENERAL	40	0	0	40	20	20	1	34	-6	-5	-30%
BE BOARD OF EDUCATION	46	0	0	46	1	45	2	46	0	2	0%
BE SCHOOL/DEAF & BLIND	26	0	5	31	5	26	1	31	0	1	0%
BEAR RIVER ASSC OF GOVERNMENT	1	0	0	1	0	1	0	1	0	0	0%
BOARD OF PARDONS	3	3	0	6	0	6	0	6	0	0	0%
CENTRAL UTAH MENTAL HEALTH	16	0	0	16	0	16	1	16	0	1	0%
COMMERCE	34	0	0	34	28	6	0	34	0	0	0%
COMMUNITY & ECON DEVELOP	41	0	0	41	17	24	1	37	-4	-3	-17%
CORRECTIONS	400	0	0	400	199	201	10	384	-16	-6	-8%
COURTS ADMINISTRATION	168	0	0	168	1	167	8	157	-11	-3	-7%
DAVIS MNTL HLTH	9	0	0	9	0	9	0	8	-1	-1	-11%
ENVIRONMENTAL QUALITY	45	0	0	45	2	43	2	39	-6	-4	-14%
FIVE COUNTY AOG	5	0	0	5	0	5	0	5	0	0	0%
FOUR CORNERS MNTL HEALTH	6	0	0	6	0	6	0	6	0	0	0%
GOVERNORS OFFICE	5	2	0	7	0	7	0	7	0	0	0%
HEALTH	54	0	0	54	0	54	3	56	2	5	4%
HUMAN SERVICES	493	0	0	493	21	472	24	489	-4	20	-1%
INDUSTRIAL COMMISSION	34	0	0	34	0	34	2	31	-3	-1	-9%
INSURANCE DEPARTMENT	8	0	0	8	8	0	0	8	0	0	0%
NATIONAL GUARD	29	3	0	32	1	31	2	32	0	2	0%
NATURAL RESOURCES	757	0	0	757	286	471	24	667	-90	-66	-19%
NORTHEAST CNSLNG CNTR	10	0	0	10	0	10	1	10	0	1	0%
PUBLIC SAFETY	687	24	0	721	540	181	9	705	-16	-7	-9%
SALT LAKE CO AGING SRVS	13	0	0	13	2	11	1	13	0	1	0%
SAN JUAN CNSLNG CNTR	8	0	0	8	0	8	0	8	0	0	0%
SOUTH WEST MENTAL HEALTH	9	0	0	9	0	9	0	9	0	0	0%

Name	Nov '01 Count	Adj*	**Expansions	Adj count	***Exemptions	5% Base Count	Target Reduction	Apr 03 Count	Difference	Left to Reduce	% Difference
SOUTHEAST DIST HLTH	9	0	0	9	0	9	0	9	0	0	0%
SOUTHEAST UT AOG	4	0	0	4	0	4	0	4	0	0	0%
SOUTHWEST DIST HLTH	10	0	0	10	0	10	1	10	0	1	0%
STATE AUDITOR	3	0	0	3	0	3	0	3	0	0	0%
STATE TREASURER	1	0	0	1	0	1	0	1	0	0	0%
TAX COMMISSION	60	0	0	60	25	35	2	55	-5	-3	-14%
TOOELE MENTAL HEALTH	4	0	0	4	0	4	0	3	-1	-1	-25%
TRANSPORTATION	1,862	3	0	1,865	1,185	680	34	1810	-55	-21	-8%
TRI-CO HLTH DEPT	5	0	0	5	0	5	0	5	0	0	0%
TRUST LANDS ADMINISTRATION	14	0	0	14	0	14	1	14	0	1	0%
UINTAH BASIN ASSC OF GOVERNMENT	2	0	0	2	0	2	0	2	0	0	0%
WASATCH MNTL HLTH	26	0	0	26	0	26	1	26	0	1	0%
WEBER COUNTY MENTAL HEALTH	8	0	0	8	0	8	0	6	-2	-2	-25%
WORKFORCE SERVICES	117	0	0	117	0	117	6	111	-6	0	-5%
<b>Totals</b>	<b>5,543</b>	<b>35</b>	<b>7</b>	<b>5,595</b>	<b>2,423</b>	<b>3,172</b>	<b>159</b>	<b>5,345</b>	<b>-250</b>	<b>-31</b>	

**LEGEND/EXPLANATIONS:**

**\* ADJ (Adjustments)= Found vehicles, Federally owned vehicles & Vehicle omissions.**

- 1.Board of Pardons= 3 vehicles moved from Corrections
- 2.Governors Office= 2 assigned temporary vehicles
- 3.National Guard= 3 Vehicles transferred from DNR for Cemetary
- 4.Public Safety= 24 Vehicles approved by LFA added to meet car per officer
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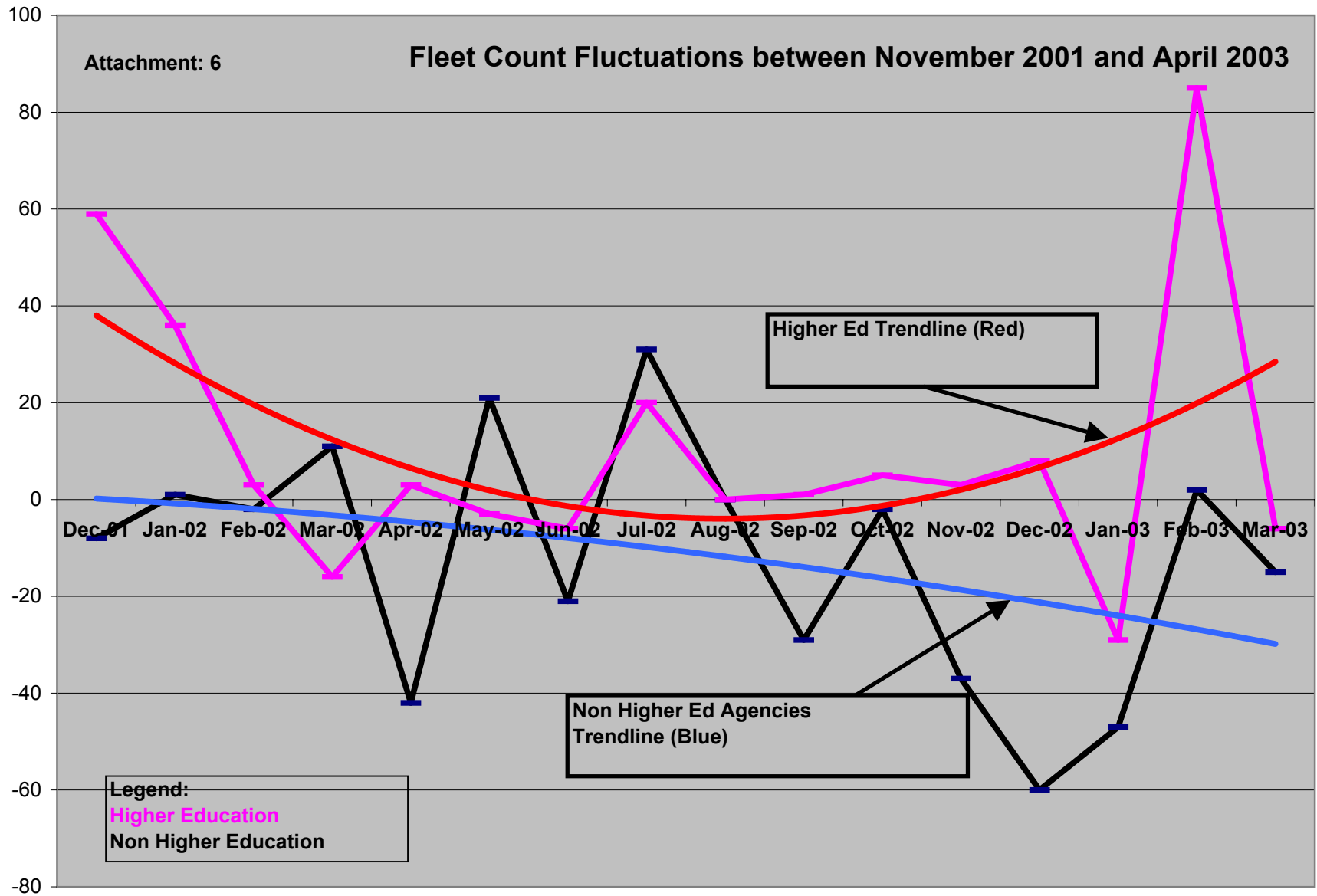
**\*\*Expansions= Additional vehicles approved by the Legislature**

- 1.Agriculture= 2 Vehicle expansions funded and approved by the Legislature.
- 2.BE School Deaf/Blind= 5 Vehicle expansions funded and approved by the Legislature.

**\*\*\*Exemptions= Vehicle units removed from base count. (Sworn Officers, Do-Not-Replace, & Heavy-Duty Equipment)**

Attachment: 6

## Fleet Count Fluctuations between November 2001 and April 2003



## Vehicle Type Breakdown

Agency	Vehicle Type April 03					Vehicle Type Nov 01					Vehicle Type Change				
	% Traditional	% 4x2	% 4x4	% Specialty	% Construction	% Traditional	% 4x2	% 4x4	% Specialty	% Construction	% Change Traditional	% Change 4x2	% Change 4x4	% Change Specialty	% Change Construction
ADMIN SERVICES DAILY POOL	62%	30%	9%	0%	0%	58%	31%	11%	0%	0%	-4%	2%	2%	0%	0%
ADMINISTRATIVE SERVICES	9%	22%	64%	0%	5%	10%	24%	61%	1%	4%	1%	2%	-3%	1%	-1%
AGRICULTURE	41%	16%	44%	0%	0%	41%	18%	41%	0%	0%	1%	2%	-2%	0%	0%
ALCOHOLIC BEVERAGE CONTROL	9%	73%	5%	5%	9%	10%	71%	5%	5%	10%	0%	-1%	0%	0%	0%
AREA HLTH ED CNTRS	75%	0%	25%	0%	0%	71%	0%	29%	0%	0%	-4%	0%	4%	0%	0%
ATTORNEY GENERAL	85%	3%	12%	0%	0%	80%	3%	18%	0%	0%	-5%	0%	6%	0%	0%
BE BOARD OF EDUCATION	63%	30%	7%	0%	0%	65%	30%	4%	0%	0%	2%	0%	-2%	0%	0%
BE SCHOOL/DEAF & BLIND	48%	35%	6%	10%	0%	38%	46%	4%	12%	0%	-10%	11%	-3%	2%	0%
BEAR RIVER ASSC OF GOVERNMENT	100%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%
BOARD OF PARDONS	67%	0%	33%	0%	0%	67%	0%	33%	0%	0%	0%	0%	0%	0%	0%
BR BOARD OF REGENTS	0%	0%	100%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%
BR COLLEGE OF EASTERN UTAH	19%	63%	10%	8%	0%	19%	68%	4%	7%	2%	0%	6%	-6%	-1%	2%
BR DIXIE COLLEGE	19%	68%	0%	13%	0%	20%	73%	0%	8%	0%	1%	5%	0%	-5%	0%
BR SALT LAKE COMMUNITY COLLEGE	20%	62%	5%	8%	5%	20%	66%	6%	1%	8%	0%	3%	1%	-7%	3%
BR SNOW COLLEGE	31%	51%	11%	7%	0%	33%	51%	7%	9%	0%	2%	0%	-4%	2%	0%
BR SOUTHERN UTAH UNIVERSITY	15%	77%	2%	6%	0%	16%	82%	2%	0%	0%	1%	5%	0%	-6%	0%
BR UNIVERSITY OF UTAH	16%	62%	17%	4%	1%	16%	61%	17%	4%	1%	1%	-1%	0%	0%	0%
BR UTAH COLLEGE OF APPLIED TEC	44%	49%	5%	0%	1%	47%	47%	4%	0%	3%	3%	-3%	-1%	0%	1%
BR UTAH STATE UNIVERSITY	19%	58%	21%	1%	0%	17%	65%	16%	2%	0%	-2%	7%	-6%	0%	0%
BR UTAH VALLEY STATE COLLEGE	27%	56%	11%	6%	0%	37%	53%	2%	9%	0%	10%	-3%	-9%	3%	0%
BR WEBER STATE UNIVERSITY	24%	63%	5%	7%	0%	28%	63%	4%	6%	0%	3%	0%	-2%	-1%	0%
CENTRAL UT PUB HEALTH	75%	0%	25%	0%	0%	75%	0%	25%	0%	0%	0%	0%	0%	0%	0%
CENTRAL UTAH COUNSELING CNTR	44%	56%	0%	0%	0%	44%	56%	0%	0%	0%	0%	0%	0%	0%	0%
COMMERCE	85%	3%	12%	0%	0%	85%	3%	12%	0%	0%	0%	0%	0%	0%	0%
COMMUNITY & ECON DEVELOP	24%	57%	19%	0%	0%	29%	51%	20%	0%	0%	5%	-6%	1%	0%	0%
CORRECTIONS	59%	29%	13%	0%	0%	59%	28%	13%	0%	0%	0%	-1%	1%	0%	0%
COURTS ADMINISTRATION	64%	32%	3%	0%	0%	66%	32%	2%	0%	0%	2%	-1%	-1%	0%	0%
DAVIS MNTL HLTH	0%	100%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%
ENVIRONMENTAL QUALITY	36%	15%	49%	0%	0%	36%	13%	51%	0%	0%	0%	-2%	2%	0%	0%
FIVE COUNTY AOG	100%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%
FOUR CORNERS MNTL HEALTH	83%	17%	0%	0%	0%	83%	17%	0%	0%	0%	0%	0%	0%	0%	0%
GOVERNORS OFFICE	29%	0%	71%	0%	0%	60%	0%	40%	0%	0%	31%	0%	-31%	0%	0%
HEALTH	57%	27%	16%	0%	0%	57%	30%	13%	0%	0%	0%	3%	-3%	0%	0%

## Vehicle Type Breakdown

Agency	Vehicle Type April 03					Vehicle Type Nov 01					Vehicle Type Change				
	% Traditional	% 4x2	% 4x4	% Specialty	% Construction	% Traditional	% 4x2	% 4x4	% Specialty	% Construction	% Change Traditional	% Change 4x2	% Change 4x4	% Change Specialty	% Change Construction
HUMAN SERVICES	59%	30%	11%	0%	0%	59%	30%	11%	0%	0%	0%	0%	0%	0%	0%
INDUSTRIAL COMMISSION	77%	10%	13%	0%	0%	74%	9%	18%	0%	0%	-4%	-1%	5%	0%	0%
INSURANCE DEPARTMENT	100%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%
NATIONAL GUARD	3%	44%	53%	0%	0%	3%	38%	59%	0%	0%	0%	-6%	5%	0%	0%
NATURAL RESOURCES	3%	20%	76%	0%	0%	4%	18%	78%	0%	0%	1%	-2%	1%	0%	0%
NORTHEAST CNSLNG CNTR	20%	60%	20%	0%	0%	20%	60%	20%	0%	0%	0%	0%	0%	0%	0%
PUBLIC SAFETY	78%	8%	13%	1%	0%	77%	9%	12%	2%	0%	0%	1%	-2%	1%	0%
SALT LAKE CO AGING SRVS	15%	85%	0%	0%	0%	15%	85%	0%	0%	0%	0%	0%	0%	0%	0%
SAN JUAN CNSLNG CNTR	25%	13%	63%	0%	0%	25%	13%	63%	0%	0%	0%	0%	0%	0%	0%
SOUTH WEST MENTAL HEALTH	11%	89%	0%	0%	0%	11%	89%	0%	0%	0%	0%	0%	0%	0%	0%
SOUTHEAST DIST HLTH	67%	0%	33%	0%	0%	67%	0%	33%	0%	0%	0%	0%	0%	0%	0%
SOUTHEAST UT AOG	100%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%
SOUTHWEST DIST HLTH	70%	20%	10%	0%	0%	80%	10%	10%	0%	0%	10%	-10%	0%	0%	0%
STATE AUDITOR	67%	0%	33%	0%	0%	67%	0%	33%	0%	0%	0%	0%	0%	0%	0%
STATE TREASURER	0%	0%	100%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%
TAX COMMISSION	84%	11%	5%	0%	0%	80%	13%	7%	0%	0%	-4%	2%	1%	0%	0%
TOOELE MENTAL HEALTH	67%	33%	0%	0%	0%	50%	50%	0%	0%	0%	-17%	17%	0%	0%	0%
TRANSPORTATION	7%	62%	8%	1%	22%	8%	61%	7%	1%	22%	1%	-1%	-1%	0%	0%
TRI-CO HLTH DEPT	60%	0%	40%	0%	0%	60%	0%	40%	0%	0%	0%	0%	0%	0%	0%
TRUST LANDS ADMINISTRATION	7%	0%	93%	0%	0%	7%	0%	93%	0%	0%	0%	0%	0%	0%	0%
UINTAH BASIN ASSC OF GOVERNMENT	100%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%
WASATCH MNTL HLTH	50%	50%	0%	0%	0%	50%	50%	0%	0%	0%	0%	0%	0%	0%	0%
WEBER COUNTY MENTAL HEALTH	0%	100%	0%	0%	0%	0%	100%	0%	0%	0%	0%	0%	0%	0%	0%
WORKFORCE SERVICES	80%	12%	8%	0%	0%	81%	11%	8%	0%	0%	1%	-1%	0%	0%	0%
Total % by Type= 31.2% 42.3% 19.2% 1.4% 5.8% 31.6% 42.1% 19.0% 1.3% 6.0%															

**LEGEND:**

\*Traditional= Sedans, Patrol &amp; Motorcycles

\*4x2= 4x2 Trucks, Vans, &amp; SUV's

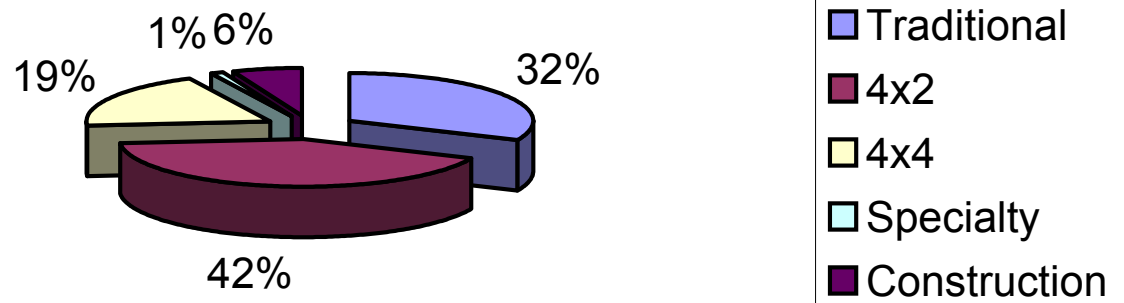
\*4x4= 4X4 Trucks, Vans &amp; SUV's

\*Specialty= Bus, Motorhome, Aviation &amp; Confined Area EQ.

\*Construction= Lifts/Cranes, Tractors/Loaders &amp; Sweepers

Pie Chart Comparison of Vehicle Type Breakdown (Before and After Reduction)

November 2001 Vehicle Type Distribution



April 2003 Vehicle Type Distribution

